State of Nevada Unclassified Job Announcement Department of Administration Division of Internal Audits

Manager, Internal Controls

Posted: 9/20/06

Annual Salary: Up to \$86,161

(Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contributions plan is also available with a reduced gross salary.)

Position open to: All qualified persons

<u>Applications/Résumé's will be accepted</u>: Until position is filled (All applications will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

<u>Recruiting for</u>: A full-time position located at the Department of Administration, Internal Audits Division, Carson City, Nevada.

<u>The Position</u>: Serves as the manager of the Financial Management section and reports to the Chief of the Division of Internal Audits, within the Department of Administration. The manager ensures periodic reviews of agencies' internal accounting, administrative controls, and, financial management and provides training and assistance in these areas. Performs other duties as assigned.

Qualifications: In order to qualify for this position, you must be a certified public accountant licensed by this state or a public accountant qualified pursuant to chapter 628 of NRS to practice public accounting in this state; and have at least 4 years of progressively responsible experience in professional auditing and performing internal audits or postaudits. The experience must include, without limitation, the performance of audits of governmental entities or of private business organizations, whether or not organized for profit.

<u>Benefits</u>: Paid medical, dental & vision; 15 days paid vacation leave and sick leave per year, 11 paid holidays per year; retirement plan (PERS); life & disability insurance program; tax sheltered deferred compensation plan available. State employees do not contribute to Social Security. Long term employees enjoy additional benefits.

Submit Résumé's /Direct Inquiries To:

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